



**中国神华能源股份有限公司**  
**CHINA SHENHUA ENERGY COMPANY LIMITED**

(Incorporated in the People's Republic of China as a joint stock limited liability company)

(Stock Code : 01088)

14 May, 2019

Dear Non Registered Holder <sup>(Note 1)</sup>,

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at <http://www.csec.com/> and the website of The Stock Exchange of Hong Kong Limited (the "Stock Exchange") at [www.hkex.com.hk](http://www.hkex.com.hk). You may access the Current Corporate Communications by clicking the relevant title as appeared on the website of the Company or browsing through the HKEX's website.

If you want to receive the printed version of the Current Corporate Communications, please complete the request form (the "Request Form") on the reverse side and send it to the Company c/o its Hong Kong Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong by using the mailing label at the bottom of the Request Form (no postage stamp is needed if posted in Hong Kong). The Request Form may also be downloaded from the Company's website at <http://www.csec.com/> or the website of the Stock Exchange at [www.hkex.com.hk](http://www.hkex.com.hk).

Please note that your instruction on the Request Form will apply to all the Company's future Corporate Communications <sup>(Note 2)</sup> to be sent to you until you notify to the Company c/o its Hong Kong Share Registrar to the contrary or unless you have at anytime ceased to have holdings in the Company.

Should you have any queries relating to any of the above matters, please call the Company's telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday, excluding public holidays or send an email to [ChinaShenhua.ecom@computershare.com.hk](mailto:ChinaShenhua.ecom@computershare.com.hk).

Yours faithfully,  
For and on behalf of

Secretary to the Board of Directors

Notes: (1)



(the "Company")  
(Stock Code: 01088) 01088  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen's Road East, 183  
Wanchai, Hong Kong 17M

I/We would like to receive the Corporate Communications\* of the Company (the "Corporate Communications") in the manner as indicated below:

(Please mark of the following boxes)

( )

to receive the of all Corporate Communications ONLY;

to receive the of all Corporate Communications ONLY;

to receive both of all Corporate Communications.

Notes

1. Please complete all your details clearly.
2. This letter is addressed to Non Registered Holders ("Non Registered Holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communication).  
( )
3. Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
4. The above instruction will apply to all the Company's future Corporate Communication to be sent to you until you notify the Company c/o Hong Kong Share Registrar, Computershare Hong Kong Investor Services Limited to the contrary or unless you have at anytime ceased to have holdings in the Company.
5. For the avoidance of doubt, we do not accept any other instruction given on this Request Form.

\* Corporate Communications refers to any document issued or to be issued by the Company including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.



閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。

Please cut the mailing label and stick this on the envelope to return this Request Form to us.  
**No postage stamp is necessary if posted in Hong Kong.**

Computershare Hong Kong Investor Services Limited  
Freeport No. 37  
Hong Kong

